Instrument # 60654 **# Pages: 1**
BUTTE COUNTY. Idaho
Oct 17, 2022 1:27:17 pm **Fee: S**
For: TRILBY MCAFFEE CLERK
SHELLY BLACKNER. Recorder
BILLEE. Deputy

BEFORE THE BOARD OF COMMISSIONERS

OF BUTTE COUNTY

RESOLUTION No 2013-04

WHEREAS, Butte County is a government entity of the State of Idaho; and

WHEREAS, the Butte County Commissioners are required to create policy in regard to vacation, sick and PTO; and

WHEREAS, PTO replaced vacation and sick in the May 28, 2013 Personnel Policy;

WHEREAS, the Butte County Commissioners have determined Resolution No. 2013-03 will be amended to address sick leave

THEREFORE, BE IT RESOLVED THAT the Butte County Board of Commissioners adopts this Resolution amending the May 28, 2013 Personnel Policy and Resolution No.2013-03 to read.....

Sick hours earned can ONLY be used for what those hours were intended. An employee can take two days of sick every pay period without a doctor's note. A legible doctor's note on official letterhead must be attached to the employee's timesheet if the employee is claiming more than two sick days per pay period. In the event more than 2 days of sick are claimed without a doctor's note, two days will be sick and remainder will be taken from PTO.

IT IS A CRIME TO FALSIFY TIME SHEETS.
Resolved by the Butte County Commissioners effective Oct 15, 2013

BUTTE COUNTY BOARD OF COMMISSIONERS

SETH E. BEAL, CHAIRMAN

KENT CUMMINS, MEMBER

BRIAN HARRELL, MEMBER

ATTEST:

TRILBY S. McAFFEE, CLERK